

Date:

Dear Ottawa Police Services:

## **Request for Volunteer Police Records Check**

This letter is a request for a free Police Records Check for individual indicated below:

## Name of Applicant:

## Position to be Held:

This adult will be working in a position of trust with the youth of our local community, within the West Carleton Minor Hockey Association (WCMHA).

Therefore, the WCMHA is requesting that a Police Records Check (including Vulnerable Sector Screening) be completed.

If you have any questions regarding our organization, or the nature of this request, please feel free to contact me at president@wcmha.ca

Sincerely,

Natasha Danschinko

President

West Carleton Minor Hockey Association